

Sports Production – Sustainable Procurement Policy (with [Best Practice Responses](#))

General

1. Do you have emission reduction targets and/or strategies in place? Y/N
- a. If so, please provide us with details (including the means and frequency of any auditing) [and consider asking them to undertake/provide carbon footprint/assessment details for their company as a whole or specific goods & services]
 - b. For multi-year contracts, please provide us with an update on your progress towards any strategy/target annually.
 - c. If you do not have an emission reduction target or strategy what, if any, plans do you have to do so over the lifetime of this contract?

Yes, we have set greenhouse gas (GHG) emissions reductions target of net zero target by x and have a strategy with interim targets to achieve this in place. We regularly assess our progress towards our targets using recognised standard e.g. CDP

2. Do you require your suppliers to meet any sustainability criteria? (please give details) Y/N
- a. If so, do you audit/monitor your suppliers on a regular basis against your sustainability criteria?

Yes, we have our own procurement policy in place setting sustainability criteria for all our suppliers. Suppliers are audited annually against our sustainability criteria.

3. Are you part of a carbon offsetting scheme (please give details) Y/N
- a. If yes, would the emissions related to this contract be covered by that scheme? Y/N

Yes, we offset through a recognised and validated (e.g. VGS or VCS) carbon offset scheme e.g. Creative Offsets

4. Are you an 'albert supplier' or 'albert carbon neutral supplier'?* Y/N

*If not and you are a supplier going the extra mile to be green and support the production industry, find out how you can become an albert supplier here <https://wearealbert.org/search-suppliers/become-a-supplier/>

Yes

Energy

5. Are your offices/premises powered by renewable energy? Y/N
- a. If not, what, if any, plans do you have to switch to renewable energy in the future? [or in the lifetime of this contract]

Yes, our offices are powered by 100% renewable energy.

6. Do you have any other measures in place to reduce the environmental impact of your offices/premises? (please give details) Y/N

Where mains power is used in post-production or other facilities this is 100% renewable energy.

We have implemented energy efficiency measures including LED efficient lighting.

7. Do you try to minimise the use of generators by carrying out a venue evaluation for suitable mains power? Y/N

Yes, we request access to mains power at venues/sites wherever possible.

8. Where you need to supply or use generators, are these electric/zero carbon generators? Y/N

Equipment that is not/cannot be connected to the mains is powered by electric/zero carbon generators or battery.

Waste

9. Do you have measures in place to reduce and recycle waste, at both your home base and on site? Y/N

- a. Do you have a zero waste to landfill policy or other waste management policy in place? Y/N
- b. If not, what, if any plans, do you have to implement one in the future [or over the lifetime of this contract] and how do you dispose of your waste currently?

We have a waste management strategy/zero waste to landfill policy in place that includes:

- Having recycling facilities at our offices and on site
- Using rechargeable batteries rather than single-use
- Not using any single-use plastic (SUP)
- No non-recyclable cutlery or packaging being used unless absolutely necessary, in such case all cutlery and packaging must be fully biodegradable
- No disposable make-up wipes being used

10. Where you are responsible for creating structures or sets, do you use recycled materials? Y/N

- a. Do you reuse or recycle these structures after their use? Y/N
- b. If not, what, if any plans, do you have to do so in the future [or over the lifetime of this contract] and how do you dispose of these materials currently?

Temporary structures are built using reused or recycled materials that is sustainable accredited where appropriate (e.g. timber is FSC) and reused or certified recycled after use.

11. Do you use any Single Use Plastic (SUP)? Y/N
a. If yes, what plans do you have to phase out/stop the use of this and over what timeline?

No single-use plastic will be used e.g. cable-ties

12. Do you use rechargeable batteries in any equipment you supply/use that operates on batteries? Y/N

Battered operated equipment will run on rechargeable batteries – no single use batteries will be used.

Materials

13. Do you take into account sustainability considerations when sourcing any/all materials you require? (please give details) Y/N
c. If not, what, if any plans, do you have to do so in the future [or over the lifetime of this contract]

We consider sustainability when sourcing all of the materials we require and purchase using industry recognised certification schemes where applicable e.g. FSC, BRE

We have a commitment to reducing the use of rare minerals

Clothing will be made of recycled/upcycled materials where possible. Any new clothing required will be made of ethically-sourced, sustainable fabrics

14. Do you source any timber you use from a verified sustainable source? (e.g. FSC) Y/N

Temporary structures are built using reused or recycled materials that is sustainable accredited where appropriate (e.g. timber is FSC) and reused or certified recycled after use.

15. If you use paint, do you use low VOC (volatile organic compound) or water-based paint? Y/N

Only low VOC or water-based paint will be used

Travel

16. Do you have a sustainable travel policy? Y/N
a. If so, does this include reducing travel where possible through home working, video conferencing, workflow management or other measures? Y/N
b. If not, what, if any plans, do you have to do so in the future [or over the lifetime of this contract]
c. If you have a policy, does it rule out the use of mainland domestic UK flights unless in exceptional circumstances? Y/N

We invest in infrastructure and production methods to remove the onsite management of the service. By embracing technology to operate remotely we reduce the requirement for travel.

We have a policy of not taking UK domestic flights.

All ground travel is via electric vehicle or train wherever possible.

We source accommodation that has environmental credentials and runs on renewable energy where possible.

17. If you have company vehicles are these electric? Y/N
a. If not, what plans, if any, do you have to replace vehicles with electric ones in short, medium and long term?

Electric vehicles will be used where possible or emissions from them offset where not.

Training

18. Do you provide/require staff to undertake sustainability training?
Y/N

Yes, all staff are required to participate in sustainability training.

Other

19. Are there other sustainability policies or practices you employ that you think would be Y/N relevant to us? E.g. Do you have a company ESG pension? (please give details)

Our company pension scheme is an ESG one

Wherever possible rechargeable battery-operated drones will be used in place of helicopters.

Where we source catering, it is primarily plant based either without meat or with limited use of sustainably sourced meat