

Category	Question	Help text	Evidence Accepted	M/F/NS Mandatory Question Filter Question Non Scoring
Communication and engagement	Is there a senior person accountable for implementing agreed sustainable goals (i.e. HOP, PE, Producer)?	It's important that sustainable action comes from the top down. Please speak to senior people on your production to ensure there is buy in from the top level and make sure they're leading the sustainability conversation.	Provide evidence of the senior person accountable for sustainability, communicating sustainability goals or strategy to the rest of the teams e.g. emails, signed green memo.	M
	Will the results of an albert draft carbon footprint be used to inform the production's environmental goals?	During pre-production we ask you to create a draft footprint so that you can see which areas of your production are likely to have the highest carbon impact. By doing a prediction of your carbon footprint you can be strategic about where to focus your efforts to achieve the best results.	Show how you have integrated the draft footprint in the communication of sustainable goals to the rest of the crew (e.g. green memo), and used it to inform your environmental goals.	M
	Have any of the production staff or crew attended albert training or will they do so by the end of production?	albert runs regular training sessions that can be booked here . If you attended training more than 3 years ago please book onto a refresher.	Provide details of those who have attended training and upload albert training certificates or screenshots of post training email.	M
	Will everyone on the production (i.e. HOD's, crew) be sent a 'green memo' prior to filming, to make them aware of	There's no 'I' in team, to complete a Carbon Action Plan we need to see that you've communicated your environmental goals to everyone on the production. You	Provide the production's green memo, screenshots of it being sent out during pre-production and distribution list.	M

	the production's environmental goals? (Minimum once annually for continuing programmes)	need to send out a green memo, which should be signed by a senior member of production. Take a look at some examples here .		
	Will on-screen talent be informed of the production's environmental goals prior to filming? (e.g., By sending a green memo)	Remember to include on-screen talent in your sustainability conversations. For those that are particularly engaged, think about sharing our green rider .	Provide the production's green memo, screenshots of it being sent out during pre-production to on-screen talent or their agents.	M
	Are the production's environmental goals routinely discussed at production meetings?	Make sure to keep sustainability on the agenda throughout the production. Regularly update the team on sustainability goals, stock takes of how sustainability initiatives any improvements that can be made.	Provide screenshots of meeting invites, agendas and minutes.	M
	Is the production asking all suppliers to contribute to the production's carbon reduction?	<p>Choosing sustainable suppliers is a great way of reducing the emissions your production doesn't have direct control over. Make sure you're asking all of your suppliers about their environmental credentials.</p> <p>If you need some inspiration, take a look at our suppliers list which highlights suppliers who are doing better than the industry standard in their sustainability practises.</p>	Provide correspondence/requests to suppliers related to environmentally sustainable practices; suppliers environmental policies, link to websites, brochures, emails, quotes.	M

	Will an albert final carbon footprint be completed at the end of the production period?			M
	Will the production request and give feedback on sustainable production initiatives to cast, crew, suppliers and the production company? (For example, distributing a final green memo)	It's a wrap, how did you do? Make sure you let everyone on the production know what you have achieved and ask for feedback for next time.	Provide final green memo or feedback request to all production stakeholders on sustainable activities implemented during the production. Provide any feedback or suggestions on the challenges the production has faced in terms of sustainability and suggestions for improvement on future productions.	M
	Will the production create audience or industry-facing communications about the production's approach to sustainability?	Use the opportunity to shout about what sustainable actions your productions have achieved. This could be anything from a social media post to a press release.	Provide links to social media, blog posts, press releases about how the production has been more sustainable.	
	Will the production take note of any costs incurred or savings made as a result of implementing environmentally positive actions?	On average, a production that completes a carbon action plan will also save money. Keep track of your actions and whether they cost or save you money to help us find the most cost effective ways for productions to operate sustainably.	Provide a detailed spreadsheet showing any sustainable actions that have saved or cost the production money. Compare with previous series or non sustainable costings.	

		<p>Check out these productions who've made great savings:</p> <p>ABC Murders</p>		
Editorial Content (Planet Placement)	Has someone senior in the editorial/creative team been to editorial training on sustainability?	Writers, Producers, Directors; the content we put on screen, across all genres, has the opportunity to put us on a sustainable pathway for the future. The session should be industry specific training on sustainability that is aimed at creatives. This can be done through albert or another organisation.	Provide details of those who have attended training and upload training certificates or screenshots of post training emails.	M
	Does climate, sustainability or the environment feature in the dialogue or commentary of the programme?	For guidance on sustainability on screen or 'Planet Placement', please have a look at the Editorial section of our website. Stuck for ideas? Check out our case studies of how other productions have brought sustainability into their content.	Provide clips/script excerpts of the relevant parts of dialogue.	F
	<p>Is the sustainability dialogue/commentary:</p> <ul style="list-style-type: none"> • The main editorial focus or 	Different types of productions have different opportunities for incorporating sustainability. Big or small, it goes a long way to normalising sustainable living.	Provide a synopsis or treatment about the production's editorial content.	NS

	<p>theme of the production</p> <ul style="list-style-type: none"> • Not the main editorial focus but part of a sub-plot, secondary storyline • Mentioned in passing 			
	<p>Which categories does the sustainable dialogue relate to:</p> <ul style="list-style-type: none"> • Transport • Buildings • Industry • Food / Agriculture / Land use • Electricity / Energy systems • Finance / Investment / Economy / Jobs • Policy / Civic participation • Tech • Nature / Biodiversity • Extreme weather / Adaptation • Waste management 	<p>The transition to a Net Zero future will encompass all aspects of society. The following categories are based on the IPCC WG3 Sectoral Breakdown and Project Drawdown sectors.</p> <p>For guidance on sustainability please have a look at our Editorial section of our website. Stuck for ideas? Check out our case studies of how other productions have brought sustainability into their content.</p>	<p>Provide clips/script excerpts of the relevant parts of dialogue.</p>	<p>NS</p>

	<ul style="list-style-type: none"> • Consumer behaviour and purchases • Other [free text] 			
	<p>Are there any props, background or actions that relate to environmentally sustainable lifestyles or a sustainable future displayed on screen?</p>	<p>From electric cars, to shopping in charity shops, to wind farms in the background; there are plenty of opportunities to reference sustainable living without even mentioning 'the C word'.</p> <p>For guidance on sustainability on screen or 'Planet Placement', please have a look at the Editorial section of our website. Stuck for ideas? Check out our case studies of how other productions have brought sustainability into their content.</p>	<p>Provide on-screen screenshots, script excerpts or clips of the relevant part, showing the props, background items or actions relating to sustainability.</p>	F
	<p>Which categories do the sustainable props, background or actions relate to:</p> <ul style="list-style-type: none"> • Transport • Buildings • Industry • Food / Agriculture / Land use • Electricity / Energy systems • Finance / Investment / 	<p>The transition to a Net Zero future will encompass all aspects of society. The following categories have been determined using the IPCC WG3 Sectoral Breakdown and Project Drawdown sectors.</p> <p>For guidance on sustainability please have a look at our Editorial section of our website. Stuck for ideas? Check out our case studies of how other productions have brought sustainability into their content.</p>	<p>Provide on-screen screenshots, script excerpts or clips of the relevant part, showing the props, background items or actions relating to sustainability.</p>	NS

	<p>Economy / Jobs</p> <ul style="list-style-type: none"> ● Policy / Civic participation ● Tech ● Nature / Biodiversity ● Extreme weather / Adaptation ● Waste management ● Consumer behaviour and purchases ● Other [free text] 			
	<p>If you have made verbal OR non-verbal reference/s, is the overall focus/tone of the sustainable content?</p> <ul style="list-style-type: none"> ● Negative e.g. apocalyptic, highlighting problems ● Positive e.g. inspiring, focusing on solutions ● Neutral e.g. highlights issues but shows solutions 	<p>For guidance on how to raise the issues or show solutions on screen please see the Editorial section of our website.</p>	<p>Provide a synopsis/treatment/clips/script excerpts of the relevant parts.</p>	
	<p>If your production is a</p>			

	<p>series of 1-8 episodes which episodes do the references appear in?</p> <ul style="list-style-type: none"> • 1 • 2 • 3 • 4 • 5 • 6 • 7 • 8 			
	<p>If your production is a series of over 8 episodes do the references appear in?</p> <ul style="list-style-type: none"> • One episode • Up to a quarter of episodes • A quarter to half of episodes • Half to three-quarters of episodes • Over three-quarters of episodes 			
	<p>How have you ensured that any substantial components of this production are not normalising unsustainable behaviour? Please send this question to a senior</p>	<p>As a communications industry one of the biggest opportunities we have is to shape people's understanding of climate issues, solutions and positive actions. This doesn't mean every production needs to be about climate change or even mention it, but</p>	<p>Provide statement from the Exec Producer (or similar) answering the question. For further reading please see this article.</p>	<p>NS</p>

	member of the editorial team to answer.	we need to make sure our content is on the right side of history and is compatible with a sustainable future. For this section you will need to consult with senior editorial staff. You can find out more information here .		
Production Energy, Materials and Waste	Is the production using a production office?			F NS
	Are there measures in place to reduce the environmental impact of your building? (LED lights, lighting sensors, visual reminders on energy savings and waste management, etc)	Check whether your building has an environmental policy and energy saving measures in place. If there aren't, consider putting up visual reminders to turn off lights, reduce waste, consider meat free Mondays etc.	Provide building documents that show any sustainability features (related to heating/aircon regulation, water conservation, motion sensor lighting, recycling and waste management).	
	Is mains power in production used from a 100% renewable sourced energy tariff?	Renewable energy is energy that is derived from renewable sources such as solar, wind and hydropower. Although some energy tariffs include a percentage of renewable energy, we need to see that your tariff is 100% renewable for this question so make sure to check. You can find out more here . NB. We will accept a blue tariff (nuclear power) for this question.	Provide the electricity supplier's contract or bill including renewable tariff details, or REGO certificates.	

	Is there a zero-waste to landfill policy in your production office?	<p>Check with your waste management company what happens to your waste after collection and whether they operate on a zero-waste to landfill policy.</p> <p>Our list of waste management suppliers to help achieve this.</p>	Provide details of your office waste management company including waste transfer notes, waste reports or the office environmental policy where applicable.	
	Are you filming in a studio?			F NS
	Are there measures in place to reduce the environmental impact of your studio/stage facilities? (lighting sensors, visual reminders on energy savings and waste management, etc)	Check whether your building has an environmental policy and energy saving measures in place. If there aren't, consider putting up visual reminders to turn off lights, reduce waste, consider meat free Mondays etc.	Provide building documents that show any sustainability features (related to heating/aircon regulation, water conservation, motion sensor lighting, recycling and waste management).	
	Are you using lights on set?			F NS
	Are you using low energy lighting to reduce the amount of energy needed?	Make sure to check with your lighting supplier that LED lighting can be used. Check our suppliers list for great sustainable lighting suppliers .	Provide a complete kit list highlighting LED lights, PO/invoices and correspondence. Please provide % of low energy lights used and costs/savings where possible.	M

		Here are some top tips for the lighting department.		
	Are you using mains power in studio?			F NS
	Are you using mains power (no generators) as a primary power source in studio?	Reduce your power consumption as much as possible by using energy efficient lighting and equipment in order to plug into mains rather than using generators	Provide an electricity bill/contract/agreement showing you are using mains.	
	Is mains power used in studio from a 100% renewable sourced energy tariff?	Renewable energy is energy that is derived from renewable sources such as solar, wind and hydropower. Although some energy tariffs include a percentage of renewable energy, we need to see that your tariff is 100% renewable for this question so make sure to check. You can find out more here . NB. We will accept a blue tariff (nuclear power) for this question.	Provide the electricity supplier's contract or bill including renewable tariff details, or REGO certificates.	
	Are you using generators in studio?			F NS
	Have zero or low carbon generators been used? (e.g. fuel cells, solar, electric, biofuel from waste or renewable	There are now many low and zero carbon alternatives to petrol or diesel generators available. Whether you're looking for hydrogen or biofuel, use our	Provide details on the generators used and a supplier contract/PO, correspondence or planning emails	

	fuel)	<p>suppliers list to find a suitable supplier.</p> <p>A case study to help understanding electric generators better: Electric generators powering sustainable sets</p> <p>For practical advice about suitable alternatives, check out the Generator Project.</p> <p>.</p>		
	Is there a zero-waste to landfill policy in studio?	<p>Check with your waste management company what happens to your waste after collection and whether they operate on a zero-waste to landfill policy.</p> <p>Our list of waste management suppliers to help achieve this.</p>	Provide details of your studio waste management company including waste transfer notes, waste reports or the studio environmental policy where applicable.	
	Are you filming on location?			F NS
	Are you using lights on location?			F NS
	Are you using low energy lighting to reduce the amount of energy needed?	<p>Make sure to check with your lighting supplier that LED lighting can be used. Check our suppliers list for great sustainable lighting suppliers.</p>	Provide a complete kit list highlighting LED lights, PO/invoices and correspondence. Please provide % of low energy lights used and costs/savings where possible.	M

	Are you using mains power on location?			F NS
	Is mains power used on the majority of locations from a 100% renewable sourced energy tariff?	<p>Renewable energy is energy that is derived from renewable sources such as solar, wind and hydropower. Although some energy tariffs include a percentage of renewable energy, we need to see that your tariff is 100% renewable for this question so make sure to check. You can find out more here.</p> <p>NB. We will accept a blue tariff (nuclear power) for this question.</p>	Provide the electricity supplier's contract or bill including renewable tariff details, or REGO certificates.	
	Are you using mains power (no generators) as a primary power source on location?	Reduce your power consumption as much as possible by using energy efficient lighting and equipment in order to plug into mains rather than using generators.	Provide an electricity bill/contract/agreement showing you are using mains.	
	Are you using generators on location?			F NS
	Have zero or low carbon generators been used? (e.g. fuel cells, solar, electric, biofuel from waste or renewable fuel)	There are now many low and zero carbon alternatives to petrol or diesel generators available. Whether you're looking for hydrogen or biofuel, use our suppliers list to find a suitable supplier.	Provide details on the generators used and a supplier contract/PO, correspondence or planning emails.	

		For practical advice about suitable alternatives, check out the Generator Project .		
	Is there a zero-waste to landfill policy on location?	Check with your waste management company what happens to your waste after collection and whether they operate on a zero-waste to landfill policy.	Provide details of your location waste management company including waste transfer notes, waste reports.	
	Is the production using post-production facilities?			F NS
	Are there measures in place to reduce the environmental impact of the post-production facilities? (lighting sensors, visual reminders on energy savings and waste management, etc)	Check whether your building has an environmental policy and energy saving measures in place. If there aren't, consider putting up visual reminders to turn off lights, reduce waste, consider meat free Mondays etc.	Provide building documents (related to heating/aircon regulation, water conservation, motion sensor lighting, recycling and waste management).	
	Is mains power in post-production used from a 100% renewable sourced energy tariff?	Renewable energy is energy that is derived from renewable sources such as solar, wind and hydropower. Although some energy tariffs include a percentage of renewable energy, we need to see that your tariff is 100% renewable for this question so make sure to check. You can find out more here .	Provide the electricity supplier's contract or bill including renewable tariff details, or REGO certificates.	

		NB. We will accept a blue tariff (nuclear power) for this question.		
	Is the production using paper?			F NS
	Does the production have an opt-in policy for paperwork to keep the amount of paper used to a minimum? (i.e. production documents, using online magazines, newspapers, emails etc)	Make sure to only print when specifically requested by asking people to opt in for printed documents.	Provide details of how this has been achieved; reminders on call sheets/emails, green memo, cost savings where applicable.	M
	Has the production used paper from a verified sustainable source? (e.g. FSC, PEFC, EU Ecolabel or any other paper made from recycled material)	Check your paper packaging and suppliers for certifications.	Provide invoices/PO detailing paper purchased.	M
	Is the production using batteries?			F NS
	Is the production using rechargeable batteries, including the sound department?	Make sure to reduce your waste by opting for rechargeable batteries where possible. Check out our case study on making the switch.	Provide invoices/kit lists/PO showing re-usable batteries.	M
	Is the production building sets?			F NS

	Has the production used timber from a verified sustainable source? (e.g. FSC)	Check with your construction department that all timber being used is from a sustainable source.	Provide timber FSC certification paperwork/invoices.	
	Is (or was) the original set constructed using recycled or pre-used materials?	This question refers to the original set build (ie. Series 1).	Provide invoices to show the materials are pre used and communication with the art department where applicable.	
	Has the construction company and art department primarily used low VOC (volatile organic compound) or water-based paint?	Check your suppliers and paint packaging for this information.	Provide invoices showing the paint used.	M
	Will the majority of the set build be donated or reused after the end of the production?	Give your set another life where possible by donating it to other projects or using it again on future productions.	Provide storage or disposal contract/invoices/POs.	
	Will the set (or remaining set) be recycled at the end of production?	Make sure the set (or remaining set) is not sent to landfill at the end of production.	Provide a waste disposal report or waste transfer note showing that the set build was recycled.	M
	Are you using props?			F NS
	Are the majority of props rented or purchased second-hand?	Using pre-existing materials and props is a great way to reduce the footprint of your production.	Provide rental/hire invoices or receipts/invoices for second hand purchases.	
	Are the majority of props reused or donated at	Give your props another life where possible by donating it to	Provide storage, hire or disposal contract/invoices/POs/correspondence.	

	the end of the production?	other projects or using it again on future productions.		
	Are props (or the remaining props) recycled at the end of production?	Make sure no props are sent to landfill and are recycled if they need to be disposed of.	Provide a waste disposal report or waste transfer note showing that the props were recycled.	M
	Is the production hiring or purchasing any clothes and/or wardrobe accessories?			F NS
	Is the costume department renting or reusing all items from other productions?	Using pre-existing costumes is a great way to reduce the footprint of your production. Check out the costume directory for inspiration.	Provide rental/hire invoices, storage invoices, correspondence.	
	Is your costume department purchasing second hand items, or new items with a sustainability standard (i.e. Fairtrade, organic)?	Using pre-existing costumes is a great way to reduce the footprint of your production. Check out the costume directory for inspiration.	Provide invoices/receipts for purchases and details about the sustainability standards where applicable	
	Are the majority of costumes reused, returned or donated at the end of production?	Give your costumes another life where possible by donating it to other projects or using it again on future productions.	Provide storage or disposal contract/invoices/POs/correspondence and receipts or correspondence for donated items.	
	Are costumes (or the remaining costumes) recycled at the end of production?	Make sure no costumes are sent to landfill and are recycled if they need to be disposed of.	Provide a waste disposal report or waste transfer note showing that the costumes were recycled.	M

	Are you using make-up?			F NS
	As and when you replace your hair and make-up products, are you replacing with brands that support the environment as well as using reusable consumables?	Check your hair and make-up departments are using sustainable products where possible and thinking about sustainability standards when replacing products.	Provide invoices for products or correspondence with your make up department.	
	Are you using SFX?			F NS
	Did you minimise the environmental impacts of any SFX? (i.e. biodegradable snow, reducing the amount of fuels used)	Check what measures your SFX company have in place to reduce environmental impacts.	Provide details of how this has been achieved. Invoices for products or correspondence with your SFX department.	
	Are you using reusable water bottles and/or cups for all cast and crew? (including dailies)	Make sure to eliminate single use plastics by using reusable water bottles.	Provide POs/invoices, correspondence with cast and crew or communication included on the green memo. Cost savings where applicable.	M
	Are you asking your cast and crew to bring their own reusable water bottles and/or cups if they have one?	Everyone has a water bottle! Save materials (and money) by asking people to bring their own rather than supplying them.	Provide correspondence with cast and crew; call sheets, the green memo.	
	Are you hiring a catering company for cast and			F NS

	crew?			
	Is food chosen with consideration for its environmental impact? (i.e. low carbon footprint and/or Fairtrade, locally sourced, meat-free days, etc)	Check with your caterers that they are using sustainable suppliers and prioritising low carbon food options where possible.	Provide company policies, invoices, paperwork for sustainably sourced produce and operations, photos.	M
	Does the production only provide vegetarian and/or vegan meals?	Check out our case study of a fully veggie production.	Provide company policies, correspondence with caterers, menus, green memo.	
	Is catering composting and recycling all food waste?	Provide company policies, correspondence, waste management contract/invoice, waste transfer notes.	Check that your waste disposal company or caterers are composting food waste and not sending it to landfill.	
	Has the catering eliminated all single use products?	Using reusable crockery and cutlery is a great way to cut down on catering waste.	Provide company policies, correspondence, waste management contract.	F
	Has the catering eliminated the use of plastic/polystyrene disposable products (e.g. cutlery, plates, cups) and are they using biodegradable materials that are composted or recycled?	If reusable crockery isn't possible, make sure to cut out polystyrene and plastic products.	Provide company policies, correspondence, invoices for biodegradable materials.	

	Are you purchasing any food directly for the production? (excluding catering companies)			F
	Are you prioritising restaurants/products with consideration of their environmental impact? (i.e. low carbon footprint and/or Fairtrade, locally sourced, meat-free days, etc)	Check the menus and policies of restaurants and products ahead of time.	Provide a list of restaurants and locations used, correspondence reminding crew to choose food with lower environmental footprint.	
	Are you encouraging your crew to choose vegetarian or vegan options more often?	Encourage crew to participate in meat free days or choosing veggie options in your green memo or by talking to your caterers about more veggie options.	Provide company policies, correspondence, green memos, menus showing majority vegetarian options or meat free days.	
	Have you eliminated single use products from all food purchased?	Choosing products with little to no packaging is a great way to reduce your waste.	Provide company policies, correspondence, receipts.	
	Are phone or video-conferencing facilities being used in place of physical meetings that require extensive travel?	With a whole host of video call software available it's never been easier to host meetings online, saving huge amounts of travel accross the industry. Take a look at these travel tips for further advice.	Detail how you have achieved this and provide screenshots of diary invites and travel saved.	M

	Have you reduced and/or eliminated travel by using significant stock or archive footage to limit location filming?	Check out this case study on how to reduce travel by using stock and archive footage. Take a look at these travel tips for further advice.	Provide stock footage lists/an EDL/ archive invoices. Detail the percentage of content from archives and savings made where applicable.	
	Has the production reduced travel by using remote direction or remote filming?	Check out our case studies on how to save travel by using remote direction and filming: The One Show The Apprentice Take a look at these travel tips for further advice.	Provide call sheets/invoices/correspondance showing how remote direction or filming was used.	
	Is all your crew local or within 50 miles of filming location? (exception for senior roles)	Hiring crew local to the production base is a great way to save travel. Take a look at these travel tips for further advice.	Provide call sheets with location details, crew lists and samples of invoices/contracts. Please hide sensitive information, we only need to see the role and part of the address.	
	Are you paying for cast and crew travel?			F NS
	Is the production shooting away from the main production base?			F NS
	Has the production used local crew if shooting away from the main production base or city	If you're filming further afield look into local crew options to save travel. Check out the following case studies on productions that	Provide call sheets with location details, crew lists and samples of invoices/contracts. Please hide sensitive information, we only need to see the role and part of the address.	

	in order to reduce travel and accommodation costs?	<p>have used local crew:</p> <p>Patagonia America's Wild West Mountain: Life at the Extreme</p> <p>Take a look at these travel tips for further advice.</p>		
	Has the production hired or acquired equipment locally to location to reduce shipping or travel costs?	<p>Hiring equipment locally to the filming location is a great way to save emissions on freighting and courier costs. Check out these case studies on productions that have used local equipment:</p> <p>Patagonia Mountain: Life at the Extreme</p> <p>Take a look at these travel tips for further advice.</p>	Provide invoices, POs, correspondence along with call sheets or schedules to show location details.	
	Has the production reduced travel by sharing crew across more than one production?	<p>Only tick yes to this question if sharing crew has resulted in travel savings, e.g. shoot sharing.</p> <p>Take a look at these travel tips for further advice.</p>	Provide call sheets for the multiple productions being filmed using the same crew. Correspondence to show how travel reduction was achieved.	
	Does the production or any of its members (including on-screen talent) need to travel more than 200 miles?			F NS

	<p>Has the production eliminated mainland domestic air travel?</p>	<p>To successfully complete a carbon action plan we expect productions to eliminate mainland domestic flights. If you have used domestic flights please tell us why this was unavoidable. We will only accept this in very exceptional circumstances.</p> <p>Take a look at these travel tips for further advice.</p>	<p>Detail how you have achieved this. Travel booking details, costs/savings where applicable, call sheets and/or schedules to show locations.</p> <p>If you had to use domestic flights, please upload a list of flights taken, the role of the person flying and the reason there was no alternative possible. Show where alternative means of travel have been used and the ratio of train/car travel vs domestic flight.</p>	<p>M</p>
	<p>We will only accept this answer under exceptional circumstances. Please tell us why you have answered 'No':</p>	<p>To successfully complete a carbon action plan we expect productions to eliminate mainland domestic flights. If you have used domestic flights please tell us why this was unavoidable. We will only accept this in very exceptional circumstances.</p> <p>Take a look at these travel tips for further advice.</p> <p>Evidence help</p> <p>Detail how you have achieved this. Travel booking details, costs/savings where applicable, call sheets and/or schedules to show locations.</p> <p>If you had to use domestic flights, please upload a list of flights</p>		

		taken, the role of the person flying and the reason there was no alternative possible. Show where alternative means of travel have been used and the ratio of train/car travel vs domestic flight.		
	Has the production eliminated the use of private aircraft (including Execs and talent) (irrespective of who is paying)?	Make sure to engage on this issue with talent/agents at the contracting stage to avoid huge emissions.	Detail how you have achieved this. Travel booking details, costs/savings where applicable, call sheets and/or schedules to show locations.	
	Is anyone in the production travelling internationally?			F NS
	Has the production reduced international air travel?	Ways to achieve this could be by using local crew, remote directing or filming, using a skeleton crew or thinking about the locations used. Take a look at these travel tips for further advice.	Detail how you have achieved this. Travel booking details, costs/savings where applicable, call sheets and/or schedules to show locations.	
	Has the production eliminated first and business class flights?	First class flights emit 4 times more emissions compared to economy tickets and business class emit 3 times more (DBEIS, 2021), making this switch could not only save you emissions but also cost 3 times more and 2 times more respectively.	Detail how you have achieved this. Provide details and invoices for alternative travel.	

	Are you hiring vehicles or using vehicles in the company's fleet?			F NS
	Has the production used low emission hire cars or are the fleet vehicles low emission?	<p>Certain cars are more efficient for specific journeys;</p> <ul style="list-style-type: none"> • hybrid/electric cars for urban journeys • electric wherever possible for longer motorway journeys or low-rated CO2e/km emission cars • low emission = <100gCO2e/km <p>Think you're travelling too far for electric? Take a look at our case studies.</p>	Provide an emissions report or invoice showing that the vehicles used were low emission; electric, hybrid or <100g CO2/km.	
	Are you using couriers?			F NS
	Have you chosen a courier company that only uses low-carbon emission vehicles?	For low-emission couriers, check out our suppliers list .	Provide a jobs lists showing vehicles used, booking forms, invoices, contracts. If you use a company that exclusively uses hybrid or electric cars you can upload their company policy to show this.	
	Are you exclusively using bicycle couriers (not motorcycles) for transport within inner-city areas?	For low-emission couriers, check out our suppliers list .	Provide booking forms, invoices, contracts and company policies.	

	Are you using taxis?			F NS
	Have you chosen a taxi company that only uses low-carbon emitting vehicles? (i.e. hybrids, electrics)	For low-emission taxi companies, check out our suppliers list .	Provide jobs lists showing vehicles used, booking forms, invoices, contracts. If you use a company that exclusively uses hybrid or electric cars you can upload their company policy to show this.	
	Are you providing accommodation to any cast and/or crew?			F NS
	Has the production chosen accommodation based on its environmental credentials or the impact it has on travel to location?	Some good tips to help with sustainable accommodations .	Provide the accommodation policy and booking details, travel details with call sheets showing location details and accommodation details.	M
	Does the accommodation use electricity from a 100% renewable energy source?	Renewable energy is energy that is derived from renewable sources such as solar, wind and hydropower. Although some energy tariffs include a percentage of renewable energy, we need to see that your tariff is 100% renewable for this question so make sure to check. You can find out more here .	Provide the accommodation's environmental policy including the energy tariff that the accommodation has.	
Carbon neutral production	Will the production offset its emissions	From January 2021 all albert certified productions in the UK will	Provide an offset invoice showing amount of tonnes offset and the final price.	M (UK)

	(calculated from the albert calculator)?	need to be carbon neutral. This should be achieved primarily through reducing emissions as much as possible and then through offsetting the remainder. You can find out more information about offsetting here .		
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Top Evidence Tips:

- Contracts, POs and invoices specific to the production will always provide the best evidence